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**Upper Niobrara River Compact  
&  
Upper Niobrara White NRD Integrated Management Plan  
Meeting Procedures and Contacts**

Nebraska Department of Natural Resources

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**Contents**

<b>Meeting Checklist</b> .....	<b>2</b>
<b>Meeting Contacts</b> .....	<b>4</b>
<b>Sample Documents</b> .....	<b>6</b>
Sample Notice, Upper Niobrara River Compact Meeting .....	6
Sample Notice, UNWNRD IMP Meeting .....	7
Sample Agenda, Upper Niobrara River Compact Meeting .....	8
Sample Agenda, UNWNRD IMP Meeting .....	9

## Upper Niobrara River Compact and UNWNRD IMP Meeting Checklist

<b>Upper Niobrara River Compact Meeting Preparation</b>	<b>Timeframe</b>
<input type="checkbox"/> Contact Wyoming, UNWNRD, and Bridgeport Field Office to schedule meeting	Approximately 2 months before first day of meeting month
<input type="checkbox"/> Notice ( <i>sample notices attached</i> )	
<input type="checkbox"/> Distribute draft notice to appropriate parties for review	Approximately 1 month before meeting
<input type="checkbox"/> Distribute notice to appropriate parties and stakeholders ( <i>contact list attached</i> ) via email	At least 3 days before meeting
<input type="checkbox"/> Post notice to NeDNR website	At least 3 days before meeting
<input type="checkbox"/> Agenda ( <i>sample agendas attached</i> )	
<input type="checkbox"/> Distribute draft agenda to appropriate parties for review	Approximately 1 month before meeting
<input type="checkbox"/> Include an agenda item for public comment	
<input type="checkbox"/> Distribute agenda to appropriate parties and stakeholders via email	At least 3 days before meeting
<input type="checkbox"/> Post agenda to NeDNR website	At least 3 days before meeting
<input type="checkbox"/> Distribute materials to be discussed at meeting to appropriate parties and stakeholders via email	At least 3 days before meeting
<b>UNWNRD IMP Meeting Preparation</b>	
<input type="checkbox"/> Contact UNWNRD and Bridgeport Field Office to schedule meeting	Approximately 2 months before first day of meeting month
<input type="checkbox"/> Notice ( <i>sample notices attached</i> )	
<input type="checkbox"/> Distribute draft notice to appropriate parties for review	Approximately 1 month before meeting
<input type="checkbox"/> Distribute notice to appropriate parties and stakeholders ( <i>contact list attached</i> ) via email	At least 3 days before meeting
<input type="checkbox"/> Agenda ( <i>sample agendas attached</i> )	
<input type="checkbox"/> Distribute draft agenda to appropriate parties for review	Approximately 1 month before meeting
<input type="checkbox"/> Include an agenda item for discussing the Compact	
<input type="checkbox"/> Distribute agenda to appropriate parties and stakeholders via email	At least 3 days before meeting
<input type="checkbox"/> Distribute materials to be discussed at meeting to appropriate parties and stakeholders via email	At least 3 days before meeting

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## Post Meeting Actions

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Minutes

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Distribute draft minutes, if any, to appropriate parties for review

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Post final version of minutes, if any, to NeDNR website

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Reports

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Post final version of reports, if any, to NeDNR website

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Post final version of presentations, if any, to NeDNR website

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## Upper Niobrara River Compact and UNWNRD IMP Meeting Contacts

### Parties

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#### Upper Niobrara White NRD

Pat O'Brien, General Manager  
430 East Second Street  
Chadron, NE 69337  
(308) 432-6190  
*obrien@unwnrd.org*

Lynn Webster, assistant manager  
430 East Second Street  
Chadron, NE 69337  
(308) 432-6190  
*webster@unwnrd.org*

#### Bridgeport Field Office, NeDNR

Tom Hayden, Supervisor  
729 Main Street  
P.O. Box 787  
Bridgeport, NE 69336  
(308) 262-1932  
*tom.hayden@nebraska.gov*

#### Wyoming State Engineer's Office (Compact Only)

Steve Wolff, Interstate Streams Administrator  
122 West 25th Street  
Herschler Building, 1st Floor West  
Cheyenne, WY 82002  
(307) 777-1942  
*steve.wolff@wyo.gov*

Jeff Cowley, River Basin Coordinator  
122 West 25th Street  
Herschler Building, 1st Floor West  
Cheyenne, WY 82002  
(307) 777-7641  
*jeff.cowley@wyo.gov*

Brian Pugsley, Superintendent Division One  
510 West 27th Ave  
Torrington, WY 82240  
307-532-2248  
*brian.pugsley@wyo.gov*

### Stakeholders

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Anne E. & William H. Wilson  
P.O. Box 476  
Harrison, NE 69346  
*wilsoranch1989@bbcwb.net*  
Prairie Plains Resources Institute, Inc.

Carol and Jeffery Webb  
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Simi Valley, CA 93063  
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3424 South Assembly Road  
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*sandyandlynn@gmail.com*

James & Maureen Skavdahl  
1173 River Road  
Marsland, NE 69354  
*jim.maureenskavdahl@gmail.com*

Dan Skavdahl  
*selaw@qwestoffice.net*

## Sample Notice: Upper Niobrara River Compact Meeting

### PUBLIC NOTICE

#### UPPER NIOBRARA RIVER COMPACT MEETING

The Nebraska Department of Natural Resources (the Department) and the Wyoming State Engineer's Office will meet to discuss the Upper Niobrara River Compact (*Neb. Rev. Stat. § 1-112*). The meeting will take place on \_\_\_day, \_\_\_\_\_, 201\_, at \_\_\_:\_\_\_ .m. Mountain Time at \_\_\_\_\_.

The meeting is open to the public and a public comment period will be provided. An agenda for the meeting will be made available on the Department's website at <http://dnr.nebraska.gov> by \_\_\_day, \_\_\_\_\_, 201\_.

Individuals with disabilities may request auxiliary aids and services necessary for participation by contacting \_\_\_\_\_ at the Department of Natural Resources, 301 Centennial Mall South, P.O. Box 94676, Lincoln, NE 68509-4676, telephone number (402) 471-2363, or email: \_\_\_\_\_.

**PUBLIC NOTICE**

**MEETING RELATED TO THE UPPER NIOBRARA WHITE NATURAL RESOURCES DISTRICT AND DEPARTMENT OF NATURAL RESOURCES JOINTLY DEVELOPED INTEGRATED MANAGEMENT PLAN**

The Upper Niobrara White Natural Resources District (UNWNRD) and the Nebraska Department of Natural Resources (the Department) hereby provide notice that a public meeting related to the jointly developed Integrated Management Plan (IMP) for the UNWNRD will be held on \_\_\_day, \_\_\_\_\_, 201\_, at \_\_:\_\_ .m. Mountain Time at the UNWNRD office (430 East Second Street, Chadron, NE). According to the IMP, the UNWNRD and the Department will annually discuss the progress being made toward achieving goals and objectives of the IMP and exchange information on water banking activities, municipal and industrial use and accounting, surface water diversions and streamflow measurements, cancellation of surface water rights, variances granted, and changes in certified acres. Modifications or amendments to the IMP will also be discussed and considered at the meeting. The Upper Niobrara River Compact will also be discussed.

An agenda for the meeting will be made available beginning \_\_\_day, \_\_\_\_\_, 201\_, during normal business hours at the offices of UNWNRD and the Department and on the on the Department's website at <http://dnr.nebraska.gov>.

Individuals with disabilities may request auxiliary aids and services necessary for participation by contacting \_\_\_\_\_ at the Department of Natural Resources, 301 Centennial Mall South, P.O. Box 94676, Lincoln, NE 68509-4676, telephone number (402) 471-2363, electronic mail: \_\_\_\_\_.

## Sample Agenda: Upper Niobrara River Compact Meeting

### PROPOSED AGENDA UPPER NIOBRARA RIVER COMPACT ANNUAL MEETING

Nebraska Department of Natural Resources (NeDNR) &  
Wyoming State Engineer's Office (WSEO)

Date  
Time  
Location

#### Agenda Items:

1. Introductions and agenda review
2. Review of previous meetings
  - a. Review the minutes from October 8, 2013, meeting
  - b. Recap Technical Group discussions from April 7, 2014
3. State reports
  - a. Wyoming
  - b. Nebraska
4. Update on studies related to the basin
  - a. Niobrara River Basin WaterSMART Grant
  - b. UNWNRD Conjunctive Management Model Project
5. Compact discussion
6. Other items
7. Public comment period<sup>1</sup>
8. Set date for next Upper Niobrara River Compact meeting
9. Adjourn

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<sup>1</sup> This item must be included on all Upper Niobrara River Compact meeting agendas.

## Sample Agenda: UNWNRD IMP Meeting

### PROPOSED AGENDA UPPER NIOBRARA WHITE NRD IMP ANNUAL MEETING

Date

Time

Upper Niobrara White Natural Resources District,  
430 East Second Street, Chadron, Nebraska

#### Agenda Items:

1. Introductions
2. Review of agenda & meeting purpose
3. Monitoring & management actions
  - a. NeDNR report
  - b. UNWNRD report
  - c. Discussion and evaluation of data and studies
  - d. Information and education
4. Other IMP topics
5. Discussion of Upper Niobrara River Compact
6. Public Comment
7. Meeting summary
  - a. Action items
  - b. Schedule next annual meeting